



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen**

Minutes of November 18th, 2013

The meeting convened at 6:00 pm.

Board Members Present: Nathaniel Yohalem, Chairman
Tara B. White
Michele Shalaby

Others Present: Michael Skorput, Administrative Assistant
Jessica Bosworth, Administrative Secretary

After a discussion a motion was made, seconded and so voted by all members to approve the minutes of November 4th as amended.

Auction of Town Land

Selectmen White read aloud the proposals from Aaron Posnik & Co. and Sullivan & Sullivan, which had been forwarded by Attorney Ronald Berenson, on conducting the land auctions for the Town. A discussion ensued in response to the marketing terms and fees outlined in both documents. The Board would like to have adjustments made on those points and on the Buyer's Premium percentages. Selectmen White will take point on the negotiations.

Transfer Station

Administrative Assistant, Michael Skorput, announced that repairs to the wall at the Transfer Station began today and will be complete within two weeks. The total estimated cost of the repairs and the new concrete slab is \$15,000.00, to be performed by Joe Wilkinson Excavating. The electrical work at the site is an additional \$1,000.00. **A motion was made, seconded and so voted by all members to confirm the authorization for Joe Wilkinson Excavating to complete the repairs at the Transfer Station over the next two weeks.**

Foley Bridge

Administrative Secretary, Jessica Bosworth, reported that payments from MassWorks for the Foley Bridge project have been received for August and September.

It was noted that a timeline had been prepared by BSC Group after the pre-construction meeting [on November 6th], outlining the details of the project. Work on the bridge is projected to begin in March or April, dependent on the weather.

The Board also discussed employment and insurance regarding John Lander, Clerk of the Works. It was decided that Michael Skorput will talk to Treasurer, Pat Mielke, about the Town employing Mr. Lander as an independent contractor (form 1099).

Announcements and Updates

Chairman Yohalem asked that the software contract for the Police Department be reviewed by all members, so that it may be discussed at next week's meeting.

Town Clerk, Katherine Chretien, is in the process of choosing a safe for the storage of Town records. The Board requested that a final decision be ready for discussion at next week's meeting.

Chairman Yohalem announced the upcoming holiday schedule for the Town Hall as follows:

November 28th and 29th [Thanksgiving Day and following day] closed

December 24th [Christmas Eve] half day

December 25th [Christmas Day] closed

December 31st [New Year's Eve] half day

January 1st [New Year's Day] closed

Michael Skorput gave an update of the Land Trust sale, reporting that the survey was completed and a sales agreement is expected from the attorney. The final contract will then be submitted to the Board for approval.

Chairman Yohalem brought to the attention of the Board the Memorandum of Understanding between the Town and the Fire Company regarding the use of the Fire Station for the Emergency Management Director. The contract needs to be given to Town Counsel for final approval.

Security System

Chairman Yohalem read aloud the proposal from Lee Audio 'N Security for a new security system at the Town Hall, which included an estimate for individualized prox [swipe] cards. The Board decided that the \$4,253.00 expense for the cards was not financially practical and decided to discard that portion of the proposal. **A motion was made, seconded and so voted by all members to accept the original proposal from Lee Audio 'N Security for the installation cost of \$2,346.00 and an annual monitoring fee of \$285.00 for a security system at the Town Hall.** The Board remains in favor of the contract for the installation of the security system at the Highway Department, which was approved at the November 4th meeting.

The Board of Selectmen announced its meetings for the month of December as follows:

Meeting of December 2nd; all members will be present.

Meeting of December 9th; Selectmen Shalaby will not be present.

Meeting of December 16th; Selectmen Shalaby will not be present.

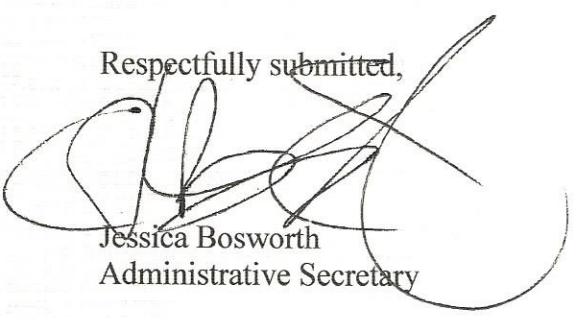
Meeting of December 23rd will be decided at the previous week's meeting.

Meeting of December 30th will not be held.

It was noted that reviews are due for Jessica Bosworth and Highway Superintendent, Charles Loring, next month. Michael Skorput will conduct the reviews and discuss with the Board at the December 2nd meeting.

Being that there was no further business to be brought before the Board, a motion was made, seconded and so voted by all members to adjourn at 6:45 pm.

Respectfully submitted,



Jessica Bosworth
Administrative Secretary